

**Northumberland County Council**  
**Castle Morpeth Local Area Council**  
**Work Programme 2018-19**

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## TERMS OF REFERENCE

- (a) To enhance good governance in the area and ensure that the Council's policies take account of the needs and aspirations of local communities and do not discriminate unfairly between the different Areas.
- (b) To advise the Cabinet on budget priorities and expenditure within the Area.
- (c) To consider, develop and influence policy and strategy development of the Council, its arms-length organisations, and other relevant bodies, to ensure that they meet local requirements and facilitate efficient and transparent decision making.
- (d) To receive information, consider and comment on matters associated with service delivery including those undertaken in partnership agencies, affecting the local area to ensure that they meet local requirements, including matters relating to community safety, anti-social behaviour and environmental crime.
- (e) To consider and refer to Cabinet any issues from a local community perspective with emerging Neighbourhood Plans within their area, and consider local planning applications as per the planning delegation scheme
- (f) To consider and recommend adjustments to budget priorities in relation to Local Transport Plan issues within their area, and to make decisions in relation to devolved capital highway maintenance allocations.
- (g) To engage, through the appropriate networks, with all key stakeholders from the public, private, voluntary and community sectors to facilitate the delivery of area priorities. This will include undertaking regular liaison with parish and town councils.
- (h) To inform, consult and engage local communities in accordance with Council policy and guidance, through the appropriate networks.
- (i) To, as appropriate, respond or refer with recommendations to local petitions and councillor calls for action.
- (j) To make certain appointments to outside bodies as agreed by Council.
- (k) To determine applications for grant aid from the Community Chest, either through Panels for individual Local Area Councils, or through the Panel of Local Area Council Chairs for countywide applications.
- (l) To refer and receive appropriate issues for consideration to or from other Council Committees, and as appropriate invite Portfolio Holders to attend a meeting if an item in their area of responsibility is to be discussed.

## ISSUES TO BE SCHEDULED/CONSIDERED

**Standard items updates:** Planning Applications (monthly), Public question time (bimonthly, not at planning only meetings), petitions (bimonthly, not at planning only meetings), members' local improvement schemes (quarterly)

**To be listed:**

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| Northumberland County Council<br>Castle Morpeth Local Area Council<br>Work Programme 2018-19 |  |
| <b>SEPTEMBER 2018</b>  |  |
|  | <ul style="list-style-type: none"><li>● Annual Policing Update</li><li>● Green Dog Walkers Scheme and dog fouling enforcement update</li><li>● Annual Community Chest Report</li></ul> |
| <b>OCTOBER 2018</b>  |  |
|  | <ul style="list-style-type: none"><li>● Joint meeting with Town/Parish Councils</li><li>● Planning and rights of way applications</li></ul>  |
| <b>NOVEMBER 2018</b>   |  |
|  | <ul style="list-style-type: none"><li>● Economic Strategy</li><li>● Empowering Communities Project</li><li>● Community Clothing Scheme</li><li>● Winter Preparedness</li></ul>         |

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|----------------------|--|
|                      | <ul style="list-style-type: none"> <li>• Annual Community Chest Report</li> </ul>  |
| <b>DECEMBER 2018</b> |  |
|                      | <ul style="list-style-type: none"> <li>• Planning and rights of way only</li> </ul>  |
| <b>JANUARY 2019</b>  |  |
|                      | <ul style="list-style-type: none"> <li>• Council Budget Presentation</li> <li>• Update on Riversdale House Petition (six monthly)</li> </ul> |
| <b>FEBRUARY 2019</b> |  |
|                      | <ul style="list-style-type: none"> <li>• Planning and rights of way</li> </ul>   |
| <b>MARCH 2019</b>    |  |
|                      | <ul style="list-style-type: none"> <li>• Items to be confirmed</li> </ul>  |
| <b>APRIL 2019</b>    |  |
|                      | <ul style="list-style-type: none"> <li>• Planning and rights of way only</li> </ul>  |
| <b>MAY 2019</b>      |  |
|                      | <ul style="list-style-type: none"> <li>• Items to be confirmed</li> </ul>  |
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**NORTHUMBERLAND COUNTY COUNCIL  
LOCAL AREA COUNCIL - CASTLE MORPETH**

| <b>Ref</b> | <b>Date</b> | <b>Report</b>   | <b>Decision</b>  | <b>Outcome</b> |
|------------|-------------|---|--|----------------|
| 1.         | 11.06.18    | Ambulance Service Update  | <b>RESOLVED</b> that the information be noted.   |                |
| 2.         | 11.06.18    | Update on scheduled verge litter picking programme/plans over Spring (following correspondence received from Alwick Friends of the Earth) | <b>RESOLVED</b> that the information be noted.   |                |
| 3.         | 11.06.18    | Timed 20 mph speed limits near schools  | <b>RESOLVED</b> that the information be noted.   |                |
| 4.         | 11.06.18    | Consultation on the Refreshed Functional Hierarchy and Resilient Road Network   | <b>RESOLVED</b> that the information be noted.   |                |
| 5          | 09.07.18    | Riversdale House Petition   | <b>RESOLVED</b> that<br><br>(1) it be noted that the Private Sector Housing Team has contacted each of the owners by letter offering |                |

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|----|----------|--|---|--|
|    |          |  | <p>advice and support to appropriately tenant and manage the properties, and that all responses are being logged and the team will work actively with those owners wishing to access this guidance;</p> <p>(2) support be expressed for the Public Protection Environmental Enforcement Team continuing to proactively visit the locality on a weekly basis to monitor and manage the area to ensure an appropriate condition level is maintained; and</p> <p>(3) six monthly updates on the situation continue to be provided until members are satisfied that the problems have been addressed.</p> |  |
| 6. | 09.07.18 | Neighbourhood Services and Technical Services Update | <b>RESOLVED</b> that the updates be noted.  |  |
| 7. | 09.07.18 | Karbon Homes - Athol House, Ponteland                | <b>RESOLVED</b> that the update be noted.   |  |
| 8. | 09.07.18 | General Data Protection Regulations                  | <b>RESOLVED</b> that the information be noted.  |  |

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| 9.  | 09.07.18 | Northumberland Local Plan - Regulation 18 Draft Plan     | <b>RESOLVED</b> that the report and presentation be noted. |  |
| 10. | 10.09.18 | Neighbourhood and Technical Services                     | <b>RESOLVED</b> that the updates be noted.                 |  |
| 11. | 10.09.18 | Annual Policing Update                                   | <b>RESOLVED</b> that the information be noted.             |  |
| 12  | 10.09.18 | The Green Dog Walkers Scheme and Dog Fouling Enforcement | <b>RESOLVED</b> that the information be noted              |  |
| 13. | 10.09.18 | Members Local Improvement Schemes - Progress Report      | <b>RESOLVED</b> that the report be noted.                  |  |
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